



PARENT TEACHER CONFERENCES

REMEMBER YOUR ABCs OF PARENT TEACHER CONFERENCES

When meeting with your child's teacher, asking questions, building partnership, and openly communicating will help everyone to be on the same page so you can best support your child's education.

A

ASK QUESTIONS. Ask your child's teacher to explain anything that you are unsure of.

B

BUILD PARTNERSHIP. Create a shared sense of urgency and focus.

C

COMMUNICATE. Share openly and honestly with each other.

PREPARE

- Review your child's report card
- Talk to your child and ask them questions
- Write out your questions for the teacher in advance

PARTNER

- Ask your questions, add follow up questions as needed
- Find out how you and the teacher can work together
- Agree on next steps

PERSIST

- Stay in touch with the teacher
- Follow through on your commitments
- Hold your child accountable to their goals

STEPS FOR SUCCESS

Follow these steps before, during, and after your Parent Teacher Conference to set your student up for success.

5 QUESTIONS TO ASK YOUR CHILD

1. What are you most proud of? Why?
2. What are the areas you were most challenged in? Why?
3. Do you feel safe and respected at school? How do you know?
4. What do you need from me? How can I support you?
5. Is there anything else I should know?

5 QUESTIONS TO ASK THE TEACHER

1. Is my child performing at grade level?
2. What should she/he focus on?
3. What is my child like in your class?
4. What can we do together to help my child reach their goals?
5. What are our next steps?

WORKSHEET

BEFORE YOUR PARENT TEACHER CONFERENCE

Before meeting with your child's teacher, it is important to prepare and create a list of questions.

Prepare. Talk to your student, review their report card, and write out questions you have for the teacher.

DURING

During the meeting, take notes and agree on next steps for everyone: you, the teacher, and your student!

Partner. Ask the teacher any questions you have, find out how you can support your child's education together, and agree on next steps.

AFTER

After the meeting, be sure to stay in contact and follow through on your agreed upon next steps and goals.

Persist. Stay in touch with the teacher, follow through on your commitments, and hold your child accountable to their goals.
